



Date: \_\_\_\_\_  
Case name: \_\_\_\_\_  
Case number: \_\_\_\_\_  
County number: \_\_\_\_\_  
Supervisor/worker number: \_\_ / \_\_

**Request for Benefits**

For use with Forms 08MP002E and 08MP003E \_\_\_\_\_

**What you need to do to get started:**

Read the following descriptions and check all of the programs for which you would like to apply. Fill out this form or have someone else fill it out for you.

Program	Description	Apply?
Supplemental Nutrition Assistance Program (SNAP)	Helps buy food. Formerly known as the Food Stamp Program.	<input type="checkbox"/>
Child Care Subsidy	Helps pay for care for your child so you can work, go to school, or attend training.	<input type="checkbox"/>
Health care coverage - SoonerCare (Medicaid)	Helps pay for medical costs for pregnant women and families with children.	<input type="checkbox"/>
	Helps pay for medical costs for people who are elderly or disabled.	<input type="checkbox"/>
	Helps pay for nursing care in your home or in a nursing home.	<input type="checkbox"/>
	Helps pay Medicare Part A and B premiums.	<input type="checkbox"/>
	State Supplemental Payment (SSP) - gives a small cash payment to low-income people who are blind, 65 years of age or older, or receive Supplemental Security Income (SSI) or Social Security disability.	<input type="checkbox"/>
	Family Planning Services - helps pay for birth control and family planning services.	<input type="checkbox"/>
Temporary Assistance for Needy Families (TANF)	Helps low income families with minor children by providing temporary cash and services.	<input type="checkbox"/>

## When you ask for help from OKDHS, you have a right to:

- receive equal treatment regardless of race, color, age, sex, disability, religion, political belief, or national origin; and
- ask for a fair hearing, either orally or in writing, if you disagree with any action taken on your case. Any person you choose may represent you at the hearing.

## What to do when you complete the form:

- Sign this form and take, mail, or fax it to the local OKDHS office.
- After you give us this form, we will set up your interview. During your interview, we will help you complete the rest of the application. We will also tell you which benefits you can receive.

## Schedule my interview.

Please put an X in the table for the days and times you are available for your interview:

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					

## What you will need to bring to your interview:

- proof of identity, such as driver license or school identification;
- Social Security number or card for everyone who wants benefits;
- proof of citizenship for everyone who wants benefits;
- proof of legal status for anyone who is not a U.S. citizen and wants benefits;
- proof of income for everyone living with you, such as pay stubs or award letters;
- proof of all resources, such as bank accounts, car titles, or land; and
- proof of your need for child care, such as your work or school schedule, and the name of the place you want to use to care for your child.

You may be asked to give more information after your interview. You have the right to refuse to give any or all information. However, if you don't give us the information we need, we may not be able to help you.

## How can we contact you?

Name			
Mailing address, street or P.O. Box	City	State	Zip
Street address or directions to your home, if different than mailing address			
Phone number where you can be reached	Email address		

**Tell us about everyone who lives in the home starting with the adult head of household.**

This person will be the payee. You must check yes or no in the U.S. citizen block and fill in the Social Security number for each person who wants benefits. If there are more than six persons in your household, attach another sheet of paper showing their information.

<b>Person 1. Name of adult head of household</b>		Sex M <input type="checkbox"/> F <input type="checkbox"/>	Date of birth
Name at birth, if different from above		State of birth	County of birth
Mother's maiden name as listed on this person's birth certificate - First, M.I., Last			
U.S. citizen Yes <input type="checkbox"/> No <input type="checkbox"/>	Alien registration number	Social Security number	
Marital status	Hispanic or Latino Yes <input type="checkbox"/> No <input type="checkbox"/>	Relationship to payee self	
Race - check all that apply White <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> American Indian or Alaskan native <input type="checkbox"/>			
<b>Person 2. Name</b>		Sex M <input type="checkbox"/> F <input type="checkbox"/>	Date of birth
Name at birth, if different from above		State of birth	County of birth
Mother's maiden name as listed on this person's birth certificate - First, M.I., Last			
U.S. citizen Yes <input type="checkbox"/> No <input type="checkbox"/>	Alien registration number	Social Security number	Marital status
Hispanic or Latino Yes <input type="checkbox"/> No <input type="checkbox"/>	Relationship to payee	Relationship to spouse of payee	
Race - check all that apply White <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> American Indian or Alaskan native <input type="checkbox"/>			

<b>Person 3. Name</b>		Sex M <input type="checkbox"/> F <input type="checkbox"/>	Date of birth
Name at birth, if different from above		State of birth	County of birth
Mother's maiden name as listed on this person's birth certificate - First, M.I., Last			
U.S. citizen Yes <input type="checkbox"/> No <input type="checkbox"/>	Alien registration number	Social Security number	Marital status
Hispanic or Latino Yes <input type="checkbox"/> No <input type="checkbox"/>	Relationship to payee	Relationship to spouse of payee	
Race - check all that apply White <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> American Indian or Alaskan native <input type="checkbox"/>			

<b>Person 4. Name</b>		Sex M <input type="checkbox"/> F <input type="checkbox"/>	Date of birth
Name at birth, if different from above		State of birth	County of birth
Mother's maiden name as listed on this person's birth certificate - First, M.I., Last			
U.S. citizen Yes <input type="checkbox"/> No <input type="checkbox"/>	Alien registration number	Social Security number	Marital status
Hispanic or Latino Yes <input type="checkbox"/> No <input type="checkbox"/>	Relationship to payee	Relationship to spouse of payee	
Race - check all that apply White <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> American Indian or Alaskan native <input type="checkbox"/>			

<b>Person 5. Name</b>		Sex M <input type="checkbox"/> F <input type="checkbox"/>	Date of birth
Name at birth, if different from above		State of birth	County of birth
Mother's maiden name as listed on this person's birth certificate - First, M.I., Last			
U.S. citizen Yes <input type="checkbox"/> No <input type="checkbox"/>	Alien registration number	Social Security number	Marital status
Hispanic or Latino Yes <input type="checkbox"/> No <input type="checkbox"/>	Relationship to payee	Relationship to spouse of payee	
Race - check all that apply White <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> American Indian or Alaskan native <input type="checkbox"/>			

<b>Person 6. Name</b>		Sex M <input type="checkbox"/> F <input type="checkbox"/>	Date of birth
Name at birth, if different from above		State of birth	County of birth
Mother's maiden name as listed on this person's birth certificate - First, M.I., Last			
U.S. citizen Yes <input type="checkbox"/> No <input type="checkbox"/>	Alien registration number	Social Security number	Marital status
Hispanic or Latino Yes <input type="checkbox"/> No <input type="checkbox"/>	Relationship to payee	Relationship to spouse of payee	
Race - check all that apply White <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> American Indian or Alaskan native <input type="checkbox"/>			

**If you are applying for health benefits, does anyone need medical care today?**

Yes  No  If yes, please check the reason(s) below:

- just got out of the hospital;
- need a prescription;
- pregnant;
- need to see a doctor;
- other \_\_\_\_\_

**If you need child care:**

Are you in danger of losing a job due to a lack of child care? Yes  No

Have you made payment arrangements with the child care provider until a decision can be made on your child care application? Yes  No

Are you starting a new job? Yes  No  If yes, starting date: \_\_\_\_\_

Once you have completed the application and interview, the earliest date you can get help with child care is the date you bring all needed information to your local OKDHS office.

**Please answer these questions to see if you can get food benefits within seven calendar days.**

1. How much money did you get or will you get this month from working (total amount before taxes)? \$ \_\_\_\_\_
2. How much other money did you get or will you get from all other sources this month (total amount)? \$ \_\_\_\_\_
3. How much cash do you have? \$ \_\_\_\_\_
4. How much money do you have in bank accounts? \$ \_\_\_\_\_
5. How much do you pay for your rent or mortgage? \$ \_\_\_\_\_
6. Do you pay the heating or cooling bill where you live? Yes  No
7. Are you a seasonal or migrant farm worker? Yes  No
8. Does anyone in your household receive tribal food commodities? Yes  No

**Households entitled to a decision within seven calendar days regarding their food benefit application are:**

- households with less than \$150 gross monthly income and liquid resources less than \$100;
- households with monthly rent or mortgage and/or utilities which cost more than the combined monthly gross income and liquid resources; and
- destitute migrant or seasonal farm worker households with liquid resources less than \$100.

***If this describes your household, please stay for an interview or to get an appointment date and time.***

**Read this information and then you must sign below:**

I give OKDHS permission to check the information I gave on this form to make sure it is true.

I understand that the names and Social Security numbers I gave will be used to obtain information from other state and federal agencies.

I give OKDHS permission to share information with other agencies.

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Your signature

Today's date

**Please give this form to the receptionist or fax or mail it to your local OKDHS office.**

**OKDHS use only:**

Date form was received:

Date screened:

Screened by:

Is the household eligible for expedited food benefits? Yes      No

Interview date:

Interviewed by:

**OKDHS routing information:** The original is imaged or filed in the case record. Upon request, a copy is given to the client.